

0046	To consider any updates relating to Plot 22 and to approve any decisions. CEDO Plot 22 clearance underway. The CEDO stated that the Forest School has many possibilities and has started looking at ideas for bush crafting with schools and potential sponsorship with businesses for materials. The plot to be discussed again at the next meeting.
0047	To consider and approve to the eviction of the tenant of the unworked plot. All It was decided that a clean-up notice would be sent. CEDO to forward the correspondence to the tenant and update at the next meeting.
0048	To consider and approve the next steps for the plot/tenant with outstanding rent arrears. All It was decided that eviction notices would be sent. CEDO to forward the correspondence to the tenant and update at the next meeting.
0049	To consider and approve the removal of the rat traps. All It was voted to remove the rat traps, however, after receiving concerns from a plot tenant we have to discuss this again. Cllr. Blair
0050	To discuss and agree items for the next Agenda. All None
0051	To consider and agree the date and time of next meeting. 07/02/2022 at 6pm

The press and public are welcome to attend all committee meetings of Fleetwood Town Council.

APPENDIX A – STANDING GUIDANCE FOR ALLOTMENTS COMMITTEE BUSINESS.

1. All decisions resulting in actions to be taken by council staff to be made from an agenda item, approved by majority vote, and brought in good time to carry out the committee's request.
2. Action points may be given to office staff directly. Any actions for other individuals who are not committee members should be taken by a member to approach that person, i.e.: "The chairman to ask Cllr XX to assist with seeking volunteer to help with a maintenance task"
3. Any financial or legal issues to be discussed and agreed on, in an open and publicly accessible meeting of the committee. Decisions on these matters cannot be made by e-mail or in private meetings. Any issues or uncertainties should be referred to the clerk for advice.
4. All proposals involving a cost of over £300 normally require at least 3 quotes to be obtained, and sufficient time must be allowed for staff to obtain these quotes for committee to consider. There are exceptions to this under the council's financial rules: existing suppliers of annual services etc. This list is not exhaustive, so for all proposals involving a cost, committee members should discuss with the clerk who will be happy to provide advice on the way forward.